



# MEMORANDUM

## PLANNING AND DEVELOPMENT

**To : Executive Mayor**

**From : Municipal Manager**

**Att : Director Planning and Development**

**Date:** 21 June 2016

**Ref:** 2/4/2/1/2

**SUB/RE: APPROVAL OF MUNICIPAL SCORECARD/TOP LEVEL SERVICE DELIVERY BUDGET AND IMPLEMENTATION PLAN (SDBIP) 2016-2017 FINANCIAL YEAR**

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan Strategy.

In terms of Section 53(1) (c) (ii) of the MFMA, the SDBIP must be approved by the Mayor of a municipality within 28 days of the approval of the budget.

The Service Delivery Budget Implementation Plan (SDBIP), herein refers to as the High Level Municipal Scorecard for 2016/2017, indicates how the budget and the strategic objectives of Council will be implemented, and is herewith submitted for your acceptance and approval thereof.

Yours faithfully



**MR. M.F Mahlangu**  
**MUNICIPAL MANAGER**